

**CHARTIERS TOWNSHIP  
BOARD OF SUPERVISORS**

**April 12, 2022**

**5:00 p.m.**

**EXECUTIVE SESSION ANNOUNCEMENT**

Please be advised that the Chartiers Township Board of Supervisors met in Executive Session immediately prior to this meeting from 4:15 pm to 4:55 pm to discuss personnel, litigation and real property matters.

Attending this meeting were Supervisors Frank Wise, Bronwyn Kolovich and Gary. Friend. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Steven Horvath, Chief of Police; Jennifer Slagle-Township Engineer; Adam McGurk, AICP Planning Director; Ed Jeffries, Public Works Director; and Jamie Rozzo, Recording Secretary. ABSENT:

**VISITORS TIME**

- Sgt Harry Miller thanked the Board, Police Dept., and community for having faith in him and his duty to protect and serve Chartiers over the years.

The Board thanked Sgt. Miller for 26 years of service to Chartiers Township and wished him well on his retirement. Mr. Friend presented Harry with a retirement gift on behalf of the BOS and Township.

Chief Horvath thanked Sgt. Miller for his years of dedication and service. He presented him with a plaque representing his 26 years of service with the Chartiers Township Police Department and the officers performed a police detail in honor of Sgt. Miller's retirement.

**DEVELOPERS TIME:**

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the modification request of Donald Roessler from the requirements of §305-27.B.(1) of the Chartiers Township Code of Ordinances, Subdivision and Land Development, requiring that the plan shall be drawn at a scale of not less than one inch equals 50 feet for the Donald J. Roessler Subdivision, as recommended by the Township Planning Department and Township Engineer. All Supervisors voted yes. The motion carried 3-0.
2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the Donald J. Roessler Minor Subdivision, subject to the terms and conditions of the Township Planning Department letter dated April 7, 2022, and subject to the satisfaction of the outstanding items in the Township Engineer's letter dated April 7, 2022. All Supervisors voted yes. The motion carried 3-0.
3. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to adopt Resolution R-12-2022, which resolves and authorizes the agreement for authorization of agent to apply for Highway Occupancy Permit (HOP) for the drainage facilities related to the associated development of 500 Western Avenue (also known as Washington County Parcel ID 170-007-00-00-0035-00). All Supervisors voted yes. The motion carried 3-0.

4. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the Development Agreement between Chartiers Township and Western Avenue LLC, for the construction of the Quarture Property Land Development Plan, and adopt Resolution R-13-2022, conditional on the Developer providing a final cost estimate for review and posting the required financial performance security. All Supervisors voted yes. The motion was carried 3-0.
5. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the Quarture Property CDL Training Course Land Development Plan, subject to the terms and conditions of the Township Planning Department letter dated February 10, 2022, and subject to the satisfaction of the outstanding items in the Township Engineer's letter dated March 28, 2022, as recommended by the Planning Commission at their February 15, 2022, meeting. Mr. Liekar asked the Applicant, Mr. Quarture if he understood that this is a conditional approval and it is not in affect and he can not start working on his site until the conditions of approval are met. Mr. Quarture answered in the affirmative that he understood. All Supervisors voted yes. The motion carried 3-0.

**STAFF REPORTS: No Report**

**SUPERVISOR REPORTS:**

Mr. Friend-No Report  
Mrs. Kolovich-No Report  
Mr. Wise-No Report

**OLD BUSINESS:**

1. Mr. Friend swore in new Patrolman, Jackson Bucy and welcomed him to the Chartiers Houston Police Dept.
2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to adopt Resolution R-11-2022, updating the building permit fee schedule to reflect the new rates from the Building Code Official and amend Resolution R-2-2022, accordingly. All Supervisors voted yes. The motion carried 3-0.
3. A motion was Mr. Wise and seconded by Mrs. Kolovich to make an offer of employment to April Little as a returning employee to the temporary/part-time position of Summer Playground Program Director at the rate of \$18 per hour as recommended by the Parks and Recreation Director and Township Manager. All Supervisors voted yes. The motion carried 3-0.

**NEW BUSINESS**

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to ratify the police services agreement with Range Resources for the Mele Well Pad as recommended by the Township Manager and Chief of Police. All Supervisors voted yes. The motion carried 3-0.

2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to endorse America250 and recognize the year 2022 as the 250<sup>th</sup> birthday of the United States of America and adopt Resolution R-10-22 accordingly. All Supervisors voted yes. The motion carried 3-0.
3. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to cancel the uniform contract agreement with Cintas and provide vendor notice of the same as recommended by the Township Manager and Director of Public Works. All Supervisors voted yes. The motion carried 3-0.
4. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the uniform agreement with Unifirst for Public Works uniforms as recommended by the Township Manager and Director of Public Works. All Supervisors voted yes. The motion carried 3-0.
5. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to accept the resignation of Adam McGurk from the position of Planning Director, effective May 20, 2022. All Supervisors voted yes. The motion carried 3-0.
6. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize the Township Manager to advertise for the position of Planner/Planning Director. All Supervisors voted yes. The motion carried 3-0.
7. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize payment of invoices indicated on the attached listing. Invoices to be paid are posted on the bulletin board for review.

GEN FUND CH:\$24,622.43;ACT13 IMPACT FEE FUND:\$28,872.01;REV  
 GAM FUND:\$4,650.60;LIQUID FUELS:\$11,497.46;FIRE TAX  
 FUND:\$1,367.00;COMM. CEN. OPER. FUND:\$821.17;SEWER  
 FUND:\$10,440.19;LOC. SER. TAX FUND:\$7,262.21;ENG. REV. ESCROW  
 ACCT.:\$4,895.30; TTL:\$94,428.37

ONLINE UTILITIES: \$24,609.16

All Supervisors voted yes. The motion carried 3-0.

**DISCUSSION ITEMS:**

1. Sewer Rehab
  - a. 2021-These contracts still need to be closed out.
  - b. 2022-Jen has a list of items for Ed Jeffries to review. After the review she will email them to Jodi Noble and set up a meeting.
2. 2022 Road Program-The pre-construction meeting has taken place. The contract will be out in a few weeks.

3. Barnickel and Country Club Intersection-Jodi provided the Bard with two hammerhead design options. A turn around would be needed before proceeding to make Barnickel a one way. The Township would also need approval from EMC for an easement before installing the hammerhead turn around.
4. North Main St. Stormwater repair -The Board signed the contracts this evening. The contractor has ordered the pipe and has a 4-week lead time.
5. Arden Pump Station – Jen would like to have another meeting with Jodi and Adam to refine the numbers for this project.
6. Arden Mines Sewer Project-This is the force main that is required from DEP. They need a survey, final design, and then submittal for permitting.
7. Chartiers Run Traffic Study-We are in the process of collecting and reviewing data for this project.
8. PSATS Resolutions-Jodi will be the voting delegate for Chartiers Township at PSATS. She has asked the board if they have any input on the resolutions to please let her know.
9. Arabian Meadows RUMA amendment request- The Engineer for this project was not available to attend the meeting.  
*A motion was made by Mr. Wise and seconded by Mrs. Kolovich to **table** the Road Use Maintenance Agreement Amendment request from Arabian Meadows LLC to utilize Barnickel Str. And Bridle Lane for heavy/too wide loads. All Supervisors voted yes. The motion carried 3-0.*
10. IT Security Recommendation  
*A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the IT security upgrade in the amount of \$560 per month for the Administration and \$770 per month for the police as recommended by Technical Products and Supply. All Supervisors voted yes. The motion carried 3-0.*

**PUBLIC COMMENT: Jodi Noble reminded the public our Regular BOS meeting was moved from April 26 to April 28, at 5:00 pm due to PSATS.**

**ADJOURNMENT**

Time: 5:31 pm

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Secretary, Frank Wise

Recording Secretary, Jamie Rozzo